**2022-2023 S1 Business Timeline**

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| **Week** | **Topic** | **Lesson** | **E&0** |
| **15/8** | **Reasons Businesses Exists** | Intro to course and team building tasks | I can explore and use the features of a range of digital technologies, integrated software and online resources to determine the most appropriate to solve problems.  **TCH 3-01a**    Having used digital technologies  to search, access and retrieve information I can justify my selection in terms of validity, reliability and have an awareness of plagiarism.  **TCH 3-02a**  I can explore the impact, contribution and use of various software applications and  emerging hardware in business.  **TCH 3-08a**  When participating in an enterprise activity, I can explore ethical issues relating to business practice and gain an understanding of how businesses help to satisfy needs.  SOC 3-20a |
| **22/8** | How we work in Business – OneNote, Glow, Snipping Tool |
| **29/8** | Reasons Businesses Exist - Needs & Wants |
| **5/9** | Reasons Businesses Exist – Goods & Services |
| **12/9** | Soles Traders |
| **19/9** | Partnerships |
| **26/9** | Franchises |
| **3/10** | Retrieval PowerPoint Task |
|  | **October Break** |
| **17/10** | Entrepreneurs - Skills & Qualities – Meta-skills |
| **24/10** | Entrepreneurs - Research & Origami Shirts |
| **31/10** | **Software in Business** | Word Introduction – Why do businesses use it? Formatting, centre, line spacing, B/I/U | I can explore and use the features of a range of digital technologies, integrated software and online resources to determine the most appropriate to solve problems.  **TCH 3-01a**  When participating in an enterprise activity, I can explore ethical issues relating to business practice and gain an understanding of how businesses help to satisfy needs.  SOC 3-20a  I can explore the impact, contribution and use of various software applications and  emerging hardware in business.  **TCH 3-08a** |
| **7/11** | Notices & Displays |
| **14/11** | Business Cards |
| **21/11** | Letterheads |
| **28/11** | Letters |
| **5/12** | Introduction to Excel – Why do businesses use it? Columns & Rows |
| **12/12** | Formatting in Excel – Inserting rows & columns, adjusting rows & columns |
| **19/12** | Christmas Pixel Art |
|  | **Christmas Break** |
| **9/1** | Basic Formula – Addition, Autosum & Subtraction  Fomula Setup |
| **16/1** | Basic Formula – Multiplication |
| **23/1** | Basic Formula - Division |
| **30/1** | Charting – Column Charts, Labelling, Formatting Charts |
| **6/2** | Charting – Pie & Line Charts |
|  |  | **February Break** |  |
| **20/2** |  | Budgeting – What is budgeting? Why do we budget? | I can understand the necessity for budgeting and determine ways to manage finance, considering possible investment opportunities, savings, risks or borrowing needs.  SOC 3-21a      When participating in an enterprise activity, I can explore ethical issues relating to business practice and gain an understanding of how businesses help to satisfy needs.  SOC 3-20a  I can explore the impact, contribution and use of various software applications and  emerging hardware in business.  **TCH 3-08a** |
| **27/2** |  | Budgeting – Without Formula |
| **6/3** |  | Budgeting – With Formula (Excel) |
| **13/3** |  | Bank Accounts – What is a bank account? What do we use it for? |
| **20/3** |  | Bank Accounts Research Task |
| **27/3** |  | Bank Accounts Research Task |
|  |  | **Easter Break** |
| **17/4** |  | Risks of Borrowing |
| **24/4** |  | Banking Facilities – Go Henry |
| **1/5** |  | How to manage your money (personal finance) |
| **8/5** |  | Reasons Businesses Exist Recap |  |
| **15/6** |  | Software in Business Recap – Word |  |
| **22/5** |  | Software in Business Recap - Excel |  |
| **29/5** |  | Budgeting & Personal Finance Recap |  |