**2022-2023 S1 Business Timeline**

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| **Week**  | **Topic** | **Lesson**  | **E&0**  |
| **15/8**  | **Reasons Businesses Exists**  |  Intro to course and team building tasks |   I can explore and use the features of a range of digital technologies, integrated software and online resources to determine the most appropriate to solve problems.**TCH 3-01a**  Having used digital technologies to search, access and retrieve information I can justify my selection in terms of validity, reliability and have an awareness of plagiarism.**TCH 3-02a**I can explore the impact, contribution and use of various software applications and emerging hardware in business.**TCH 3-08a**When participating in an enterprise activity, I can explore ethical issues relating to business practice and gain an understanding of how businesses help to satisfy needs. SOC 3-20a |
| **22/8**  |  How we work in Business – OneNote, Glow, Snipping Tool |
| **29/8**  |  Reasons Businesses Exist - Needs & Wants  |
| **5/9**  |   Reasons Businesses Exist – Goods & Services |
| **12/9**  |   Soles Traders |
| **19/9**  |   Partnerships |
| **26/9**  |   Franchises  |
| **3/10**  |   Retrieval PowerPoint Task  |
|   | **October Break**  |
| **17/10**  |  Entrepreneurs - Skills & Qualities – Meta-skills  |
| **24/10**  |   Entrepreneurs - Research & Origami Shirts  |
| **31/10**  |  **Software in Business** |   Word Introduction – Why do businesses use it? Formatting, centre, line spacing, B/I/U |     I can explore and use the features of a range of digital technologies, integrated software and online resources to determine the most appropriate to solve problems.**TCH 3-01a**When participating in an enterprise activity, I can explore ethical issues relating to business practice and gain an understanding of how businesses help to satisfy needs. SOC 3-20aI can explore the impact, contribution and use of various software applications and emerging hardware in business.**TCH 3-08a**         |
| **7/11**  |  Notices & Displays |
| **14/11**  |  Business Cards  |
| **21/11**  |  Letterheads |
| **28/11**  |  Letters |
| **5/12**  |  Introduction to Excel – Why do businesses use it? Columns & Rows |
| **12/12**  |  Formatting in Excel – Inserting rows & columns, adjusting rows & columns  |
| **19/12**  |  Christmas Pixel Art  |
|   | **Christmas Break**  |
| **9/1**  |   Basic Formula – Addition, Autosum & SubtractionFomula Setup |
| **16/1**  |   Basic Formula – Multiplication  |
| **23/1**  |   Basic Formula - Division |
| **30/1**  |   Charting – Column Charts, Labelling, Formatting Charts |
| **6/2**  |   Charting – Pie & Line Charts  |
|   |  | **February Break**  |   |
| **20/2**  |  |  Budgeting – What is budgeting? Why do we budget?  |  I can understand the necessity for budgeting and determine ways to manage finance, considering possible investment opportunities, savings, risks or borrowing needs. SOC 3-21a    When participating in an enterprise activity, I can explore ethical issues relating to business practice and gain an understanding of how businesses help to satisfy needs. SOC 3-20aI can explore the impact, contribution and use of various software applications and emerging hardware in business.**TCH 3-08a**   |
| **27/2**  |  |   Budgeting – Without Formula  |
| **6/3**  |  |   Budgeting – With Formula (Excel)  |
| **13/3**  |  |   Bank Accounts – What is a bank account? What do we use it for?  |
| **20/3**  |  |   Bank Accounts Research Task  |
| **27/3**  |  |   Bank Accounts Research Task |
|   |  | **Easter Break**  |
| **17/4**  |  |   Risks of Borrowing |
| **24/4**  |  |   Banking Facilities – Go Henry  |
| **1/5**  |  | How to manage your money (personal finance) |
| **8/5**  |  |   Reasons Businesses Exist Recap  |    |
| **15/6**  |  |   Software in Business Recap – Word  |    |
| **22/5**  |  |   Software in Business Recap - Excel |    |
| **29/5**  |  |   Budgeting & Personal Finance Recap |    |